



To The Attention of the Property Management of \_\_\_\_\_

Dear Property Manager,

On \_\_\_\_\_, Perfect Surface will be arriving between 8:00-10:00 am to do resurfacing in your apartment home # \_\_\_\_\_. When refinishing tubs and surrounds please have your management or maintenance staffs remove all hardware (i.e., doors, shower rods) as well as check that there are no leaking faucets. For kitchen counters, please move refrigerators and stoves if edges are to be resurfaced.

Please notify the residents that they need to do the following to prepare for the work scheduled:

**For Counters, Fireplaces, and Sinks:**

- Clean all surfaces.
- Remove all personal belongings from the work area.
- Be out of the home most of the day, until early evening (6 pm).
- Allow surface to have 24 hour drying time prior to replacing any items.

**For Tubs, Showers, and Surrounds:**

- Clean all surfaces.
- Remove all personal belongings from the work area/bathroom.
- Be out of the home most of the day, until early evening (6 pm).
- Allow surface to have 24 hour drying time prior to replacing any items.
- Do not use the bathtub/shower for a minimum of 48 hours.
- Either your management/maintenance staff or Perfect Surface will return the next day to remove the paper, and caulking. (if applicable)

---

**Mailing Address:**  
P O Box 1970  
Milton WA 98354-1970

**Telephone:** (877) 922-5335 toll free  
**Fax:** (253) 922-5364  
**Cont. License #:** PERFESW044DF